

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
JULY 23, 2019 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER at 7:04 P.M.

2. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Robert J. Fisher, President - <i>present</i>	(<i>Education Committee</i>)
Thomas N. Keech, Vice President – <i>present</i>	(<i>Finance Committee</i>)
Henry J. Assetto - <i>present</i>	(<i>Education Committee</i>)
Tyrone Carter - <i>excused</i>	(<i>Operations Committee</i>)
James Hills - <i>excused</i>	(<i>Finance Committee</i>)
Robert T. Marshall, Jr. – <i>present</i>	(<i>Education & Policy Committees</i>)
Brandon J. Rhone – <i>present</i>	(<i>Operations & Policy Committees</i>)
Thomas Siedenbuehl - <i>present</i>	(<i>Policy Committee</i>)
Ann M. Wuertz – <i>present</i>	(<i>Finance & Operations Committees</i>)

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *absent*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Lisa Hauswirth, Director of Special Education - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *absent*

Solicitor

Michael I. Levin, Esquire – *not present*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Additions:

2. C. Technology Task Force

Recommended Motion: That the Board of School Directors approve the addition of the Technology Task Force motion to this agenda.

Motion: Henry Assetto Second: Brandon Rhone Vote: 7-0-0

3. A. Request to Waive Fees – Coatesville Kid Raiders– Campus Auxiliary Fields

Recommended Motion: That the Board of School Directors approve the addition of the Coatesville Kid Raiders Request to Waive Fees motion to this agenda.

Motion: Ann Wuertz Second: Tom Siedenbuehl Vote: 7-0-0

3. B. Request to Waive Fees – Out-of-the-Box Robotics – C.A.S.H.

Recommended Motion: That the Board of School Directors approve the addition of the Out-of-the-Box Robotics Request to Waive Fees motion to this agenda.

Motion: Robert Marshall Second: Tom Siedenbuehl Vote: 7-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the June 25, 2019 School Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Ann Wuertz Second: Tom Keech Vote: 7-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the July 9, 2019 Special Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Ann Wuertz Second: Brandon Rhone Vote: 7-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) Linda Messenger – Child Care and Security Contracts
- 2) Mary Morris – Security

EXECUTIVE SESSION

An executive session was held on Monday, July 8, 2019 for legal and personnel reasons.
An executive session was held on Monday, July 22, 2019 for legal and personnel reasons.

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Dr. Cathy Taschner

IMPORTANT DATES

Date	Time	Meetings	Place
August 13, 2019	6:00 PM	All Committees & Special Meeting	CASH Auditorium
August 26, 2019	~	<i>First Day of School for Students</i>	All CASD Schools
August 27, 2019	7:00 PM	School Board Meeting	CASH Auditorium

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA *(Robert Fisher, Board President)*

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- 1. B. A Child's Place Extended Care - School Age Child Care Agreement
- 1. G. U. S. Security Care, Inc. (USSC) – Security Services Contract
- 1. H. District Tax Appeals
- 1. I. Human Resources Report
- 1. J. Human Resources Addendum
- 1. J. 2. a. 1-5) Human Resources Addendum – New Appointments - Administration
- 2. A. Adjudication 10010196
- 2. B. Independent Contractor Contract – 10007030
- 2. C. Technology Task Force

Motion: Tom Siedenbuehl

Second: Ann Wuertz

Vote: 7-0-0

1. **FINANCE COMMITTEE** (Thomas Keech, Chair)

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

B. A Child's Place Extended Care, Inc. - School Age Child Care (SACC) Services Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the School Age Child Care Services Agreement between CASD and A Child's Place for the purpose of providing before and after school childcare services for the period beginning July 1, 2019 and ending June 30, 2022, as presented. ([Enclosure](#))

Motion: Tom Siedenbuehl

Second: Robert Marshall

Vote: 7-0-0

C. CATA Memorandum of Understanding - Lacrosse Head and Assistant Coach

RECOMMENDED MOTION: That the Board of School Directors approve the Memorandum of Understanding for the Boys' Lacrosse Head Coach and Lacrosse Assistant Coach, as presented. ([Enclosure](#))

D. College Board Contract CB-00025135 - PSAT and SAT Day Testing – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve Contract CB-00025135 and quote for PSAT and SAT testing day at CASH, as presented. ([Enclosure](#))

E. Donation of Library Books – 9/10 Center

RECOMMENDED MOTION: That the Board of School Directors accept the donation of 153 books from the Public Library of Coatesville to be used by the 9/10 Center Library and/or classroom libraries. ([Enclosure](#))

F. Insight Substitute Teacher Services Contract

RECOMMENDED MOTION: That the Board of School Directors approve the 3-year contract with Insight to provide substitute services effective July 1, 2019 through June 30, 2022, as presented. ([Enclosure](#))

G. U. S. Security Care, Inc. (USSC) – Security Services Contract

RECOMMENDED MOTION: That the Board of School Directors approve the contract with U.S. Security Care, Inc. to provide security services for a two-year term at a rate of \$23.25 per hour/per Security Guard, as presented. ([Enclosure](#))

Motion: Tom Siedenbuehl

Second: Robert Marshall

Vote: 7-0-0

Motion to Table:

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 6-1-0
Opposed: Wuertz

H. District Tax Appeals

RECOMMENDED MOTION: That the Board of School Directors appeal the assessed valuation assessments for the tax parcels identified by Valbridge Associates, as presented. ([Enclosure](#))

Motion: Tom Siedenbuehl

Second: Robert Marshall

Vote: 7-0-0

I. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Ferguson, Lauren, English Teacher for the Coatesville Area Intermediate High School. Letter Dated: 7/15/2019. Reason: Personal. Effective: 9/12/2019.
- 2) Kendall, Chelsea, Mathematics Teacher for North Brandywine Middle School. Letter Dated: 7/10/2019. Reason: Personal. Effective: 7/10/2019.
- 3) McArdle, Kelsey, Special Education Teacher for Scott Middle School. Letter Dated: 7/16/2019. Reason: Personal. Effective: 6/10/2019.
- 4) Molan, Danielle, Music Teacher for the Coatesville Area Senior High School. Letter Dated: 7/15/2019. Reason: Personal. Effective: 9/11/2019.
- 5) Neuffer, Kathleen, Math Teacher for Scott Middle School. Letter Dated: 7/16/2019. Reason: Personal. Effective: 7/16/2019.
- 6) Pfeiffer, Jennifer, Elementary Teacher for Caln Elementary School. Letter Dated: 7/16/2019. Reason: Personal. Effective: 7/16/2019.
- 7) Sweet, Joshua, ESL Teacher for Reeceville Elementary School. Letter Dated: 7/17/2019. Reason: Personal. Effective: 9/13/2019.
- 8) Ziff, Stephanie, Chemistry Teacher for the Coatesville Area Intermediate High School. Letter Dated: 7/10/2019. Reason: Personal. Effective: 7/10/2019.

b. EXTRA DUTY

- 1) Barcus, Kristina, Garden Club Advisor for Caln Elementary School. Letter Dated: 7/9/2019. Reason: Personal. Effective: 7/9/2019.
- 2) Limper, James, 9th Grade Football Coach for the Coatesville Area High School Campus. Letter Dated: 7/16/2019. Reason: Personal. Effective: 7/15/2019.
- 3) Mascherino, Anthony, Girls' Soccer Coach for North Brandywine Middle School. Letter Dated: 7/15/2019. Reason: Personal. Effective: 7/15/2019.
- 4) Molan, Danielle, Vocal Music Director for the Coatesville Area Senior High School. Letter Dated: 7/15/2019. Reason: Personal. Effective: 7/15/2019.
- 5) Sweet, Joshua, Spanish Club Advisor for Reeceville Elementary School. Letter Dated: 7/17/2019. Reason: Personal. Effective: 7/17/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Brown, Jocelyn, Elementary Teacher for the Coatesville Area School District. Posted: 5/28/2019. Salary: \$46,031. Level: B+24. Step: 1. Temporary Professional Employee. Degree: BA—Speech, Language and Hearing Science, Temple University. Certifications: Grades PK-4. Effective: 8/19/2019. SP4: Approved. Pending 168 Forms.
- 2) Kaptur, Hannah, Elementary Teacher for Rainbow Elementary School. Posted: 5/28/2019. Salary: \$44,931. Level: B. Step: 1. Temporary Professional Employee. Degree: BS—Early Grades Education, West Chester University. Certifications: Grades PK-4, Spanish PK-12. Effective: 8/19/2019. SP4: Approved. Pending 168 Forms.
- 3) Keller, Alexandra, Elementary Teacher for the Coatesville Area School District. Posted: 5/28/2019. Salary: \$47,331. Level: M. Step: 1. Temporary Professional Employee. Degree: BS—Early Childhood Education, University of Pittsburgh; MS—Instruction and Learning, University of Pittsburgh. Certifications: Grades PK-4, Special Education PK-8. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
- 4) O'Neill, Jennifer, Elementary Teacher for the Coatesville Area School District. Posted: 5/28/2019. Salary: \$46,031. Level: B+24. Step: 1. Temporary Professional Employee. Degree: BS—Mathematics, Moravian College. Certifications: Grades PK-4, Grades 4-8 (All subjects 4-6, Math 7-8), Mathematics 7-12. Effective: 8/19/2019. SP4: Approved. Pending 168 Forms.
- 5) Osenbach, Laura, Special Education Teacher for North Brandywine Middle School. Posted: 10/25/2018. Salary: \$47,331. Level: M. Step: 1. Temporary Professional Employee. Degree: BS—Elementary Education, West Chester University; MS—Special Education, West Chester University. Certifications: Elementary K-6, Special Education PK-8. Effective: 8/19/2019. SP4: Approved. Pending 168 Forms.
- 6) Sisko, Amelia, Elementary Teacher for the Coatesville Area School District. Posted: 5/28/2019. Salary: \$45,831. Level: B. Step: 2. Temporary Professional Employee. Degree: BS—Early Childhood Education, Penn State University. Certifications: Grades PK-4, English as a Second Language PK-12. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.

b. VOLUNTEER

- 1) Limper, James, Volunteer Football Coach for the Coatesville Area High School Campus. Effective: 2019—2020 School Year.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Fulmer, Jacqueline, Elementary Teacher for Rainbow Elementary School. Effective: 8/29/2019—6/12/20.
- 2) Lloyd, Mallory, Special Education Teacher for King’s Highway Elementary School. Effective: 8/19/2019—1/23/2020.

4. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. ADMINISTRATION

- 1) George, Brenda, move from Special Education Teacher for the Coatesville Area Intermediate High School to Special Education Supervisor for Rainbow Elementary School. Posted: 6/12/2019. Salary: \$102,500. Effective: 8/1/19. SP4: Staff.

Motion: Tom Siedenbuehl

Second: Robert Marshall

Vote: 7-0-0

J. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Benjamin, Lorraine, Principal’s Secretary for Reeceville Elementary School. Letter Dated: 7/22/2019. Reason: Personal. Effective: 8/2/2019.
- 2) Thomas-Brown, Susan, 6.5 Hour Attendance Secretary for King’s Highway Elementary School. Letter Dated: 7/22/2019. Reason: Retirement. Effective: 6/6/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Alston, Jamar, Assistant Principal for King’s Highway Elementary School. Posted: 6/12/2019. Salary: \$87,500 (prorated). Degree: BA—History, West Chester University; MA—Education, Cabrini University; MA—History, West Chester

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Khadijah Al-Amin
- 2) Mudea Graves
- 3) Mary Morris
- 4) Donna Urban: RFP Legal Update
- 5) Allen McLellan
- 6) Liz Muirhead

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:45 p.m. on a motion by Tom Keech and seconded by Henry Assetto.

Karen M. Hall, School Board Secretary

Anyone wishing to view the video of this meeting may do so by visiting our website.